

1. Log in CUTE:



For the system to correctly identify a candidate, it is **necessary** for the candidate to input the examination no. and identification no. Candidates must click on the “Sign In” button thereafter to proceed to the next screen. Should the candidates have any difficulty logging into the system, please seek assistance from the Examination Site Coordinator (ESC).

Important:

Candidate whose identification no. differs from those in the Candidate Session List will not be able to log in CUTE.

2. Personal Information Verification:

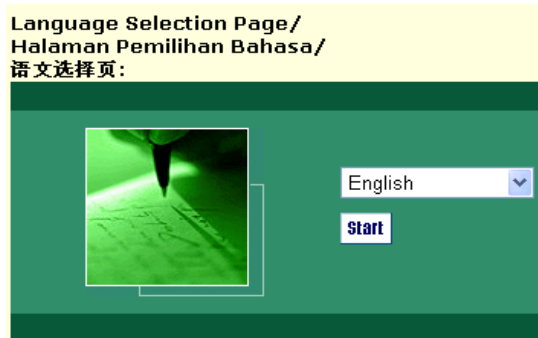


To correctly confirm a candidate’s identity, the candidate must input specific verification details. This is done by entering his or her father’s full name in the space provided on the screen. Once this is completed, click on the “Verify” button to have your verification details validated.

Important:

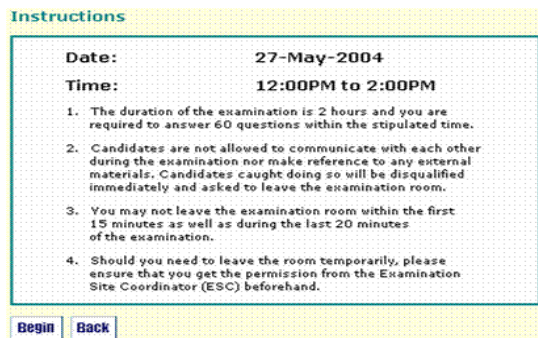
The CUTE only validates candidate father’s full name as entered into the system **during** registration application stage. Any discrepancy will lead to candidate concerned not being able to proceed further.

3. Select Language:



Upon successful verification, the candidate will be prompted by the language selection screen. Candidates must select the preferred examination language at this stage. Please note that the examination language cannot be changed after completing the selection process. Click on the ‘Start’ button to proceed to the next screen.

4. Read and Understand the Examination Instructions:

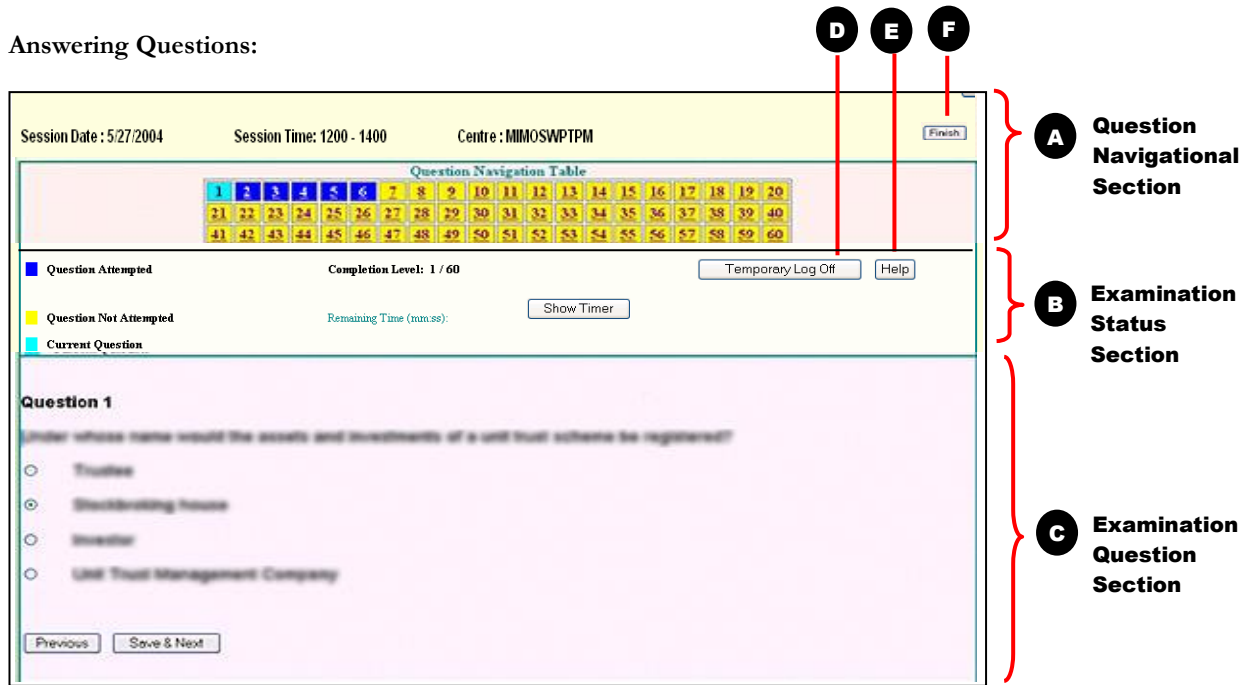


The instruction screen will be displayed after selecting the preferred examination language. In this screen, candidates will find the date, time and instructions of the registered examination session. The instructions should be in the same language that you have selected earlier. If not, please click on the “Back” button to re-select the language.

Kindly read and understand the instructions on the screen. Failure to abide by the instructions may result in immediate disqualification from the examination. Please wait for specific instructions from the ESC before clicking on the “Begin” button to proceed.

When the ‘Begin’ button is clicked, a message will appear prompting the candidate to confirm the start of the examination. Click “OK” when you are ready to begin the examination.

5. Answering Questions:



The screenshot shows the examination interface with the following sections:

- A Question Navigational Section:** Includes session details (Date: 5/27/2004, Time: 1200 - 1400, Centre: MIMOSWPTM), a 'Finish' button, and a 'Question Navigation Table' with a grid of question numbers (1-60).
- B Examination Status Section:** Shows progress indicators for 'Question Attempted', 'Question Not Attempted', and 'Current Question'. It also displays 'Completion Level: 1 / 60', 'Remaining Time (mm:ss)', and buttons for 'Temporary Log Off' and 'Help'.
- C Examination Question Section:** Displays 'Question 1' with the text: 'Under whose name would the assets and investments of a unit trust scheme be registered?' and radio button options: 'Trustee', 'Distributing House', 'Investor', and 'Unit Trust Management Company'. It includes 'Previous' and 'Save & Next' buttons.

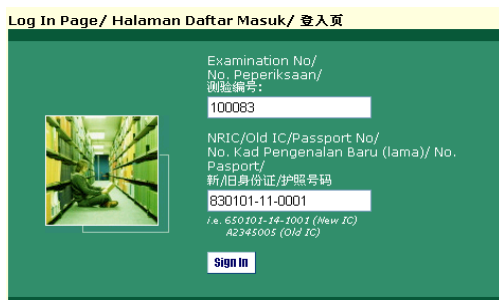
Callouts D, E, and F point to the 'Finish', 'Temporary Log Off', and 'Help' buttons respectively.

Candidates can begin to answer the examination questions when they have successfully logged into the system. The examination screen is broadly divided into three sections. i.e. Question Navigation, Examination Status and Examination Question.

- A Question Navigational Section**
This section allows candidates to navigate from one question to another in a non-sequential order. Additionally, it also displayed information about the examination session (date, time and centre) and the finish button (refer to “Finishing Examination” section for details).
- B Examination Status Section**
The Examination Status section highlights to candidates the various progress of the examination as follows:
 - Status of a particular question (Attempted, Not Attempted and Current);
 - Level of completion for current examination;
 - Remaining time available for this examination;
 - Temporary log off; and
 - Quick help/ Assistance.
- C Examination Question Section**
This section displays the question that a candidate is currently attempting. Candidates must remember to click on the “Save & Next” button to ensure that attempted questions are recorded by the system. Clicking on the “Previous” button will take the candidate to the previous question without registering any attempt made by the candidate.

More details on the main functional buttons are as follows:

- D Temporary Log Off**
The “temporary log off” facility is to be used by candidates who wish to leave the examination room temporarily. Candidates may leave the room during an examination with permission from the ESC.

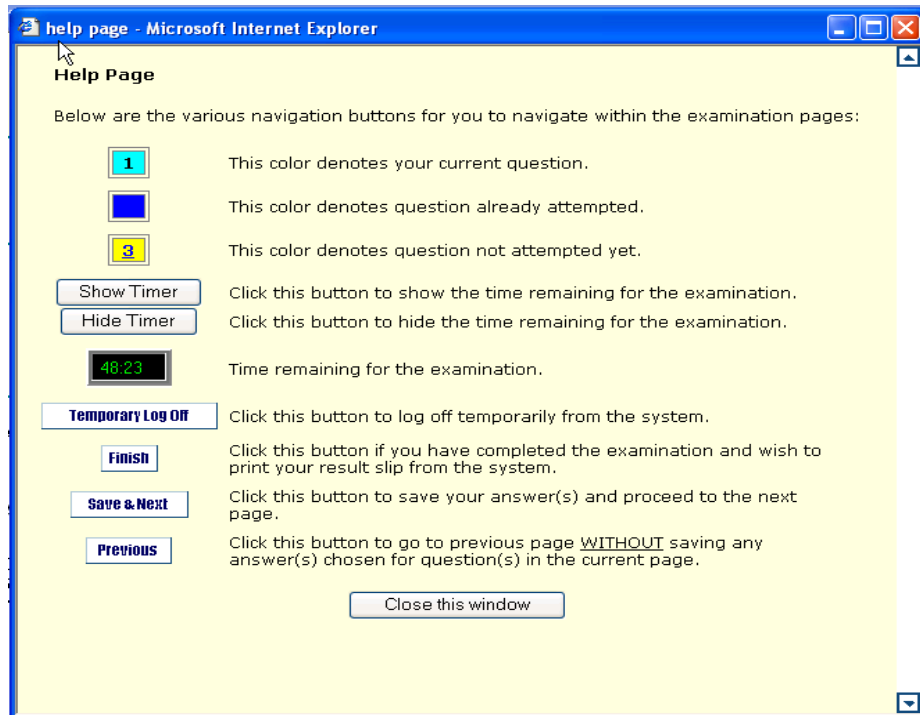


Upon returning to the examination room, candidates are required to approach the ESC to re-activate their examination session. Once activated, candidates need to re-enter the respective examination no. and identification no. from their PC to resume the examination. Candidates encountering any difficulty may seek assistance from the ESC.

Candidates are advised that the examination time will not be suspended for the duration of the temporary log off. (no extra time for the examination.)

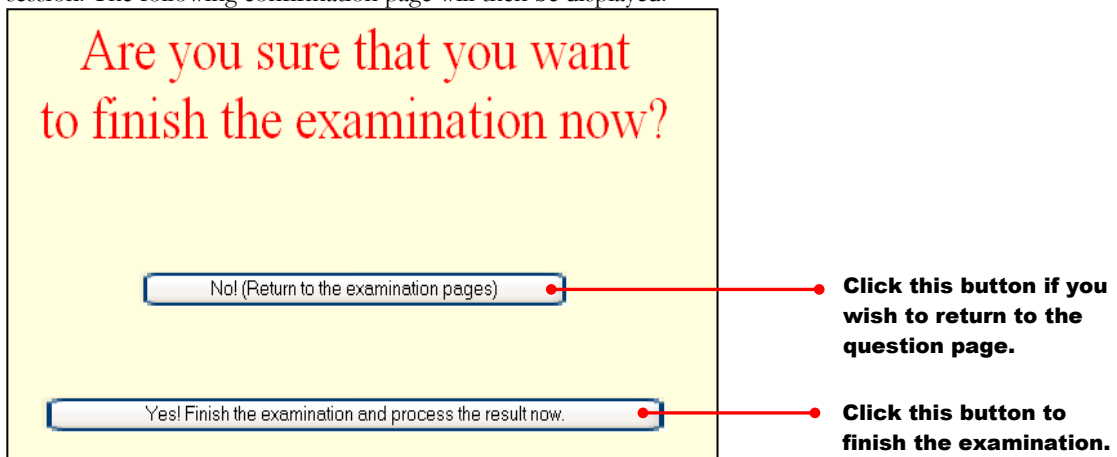
E Help Page

As and when you clicked on the “Help” button, a window containing help information will be shown. In this page, you may find brief notes on functions of all the main buttons. Click on the “Close this window” button if you wish to exit from the help page.



F Finishing Examination

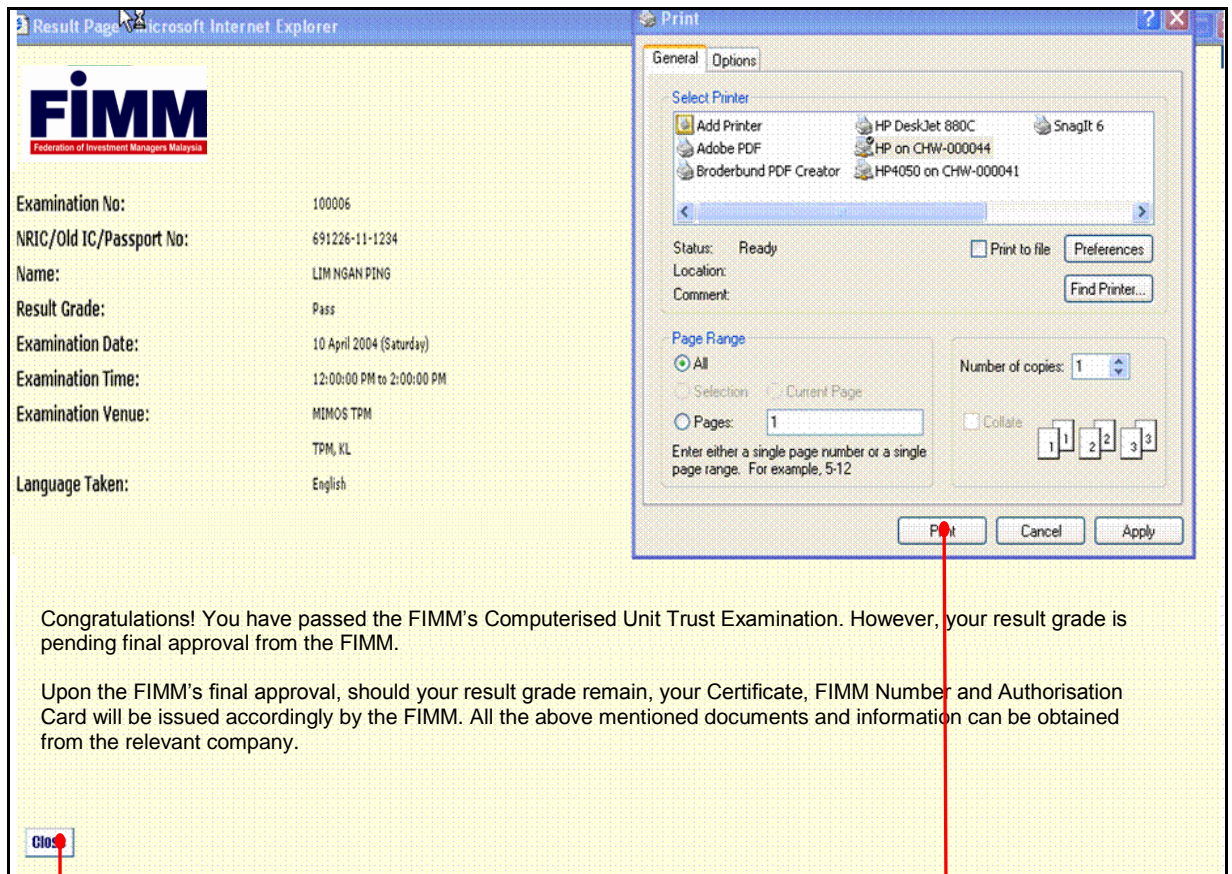
Upon completion of the examination questions, candidates must click on the “Finish” button to end the examination session. The following confirmation page will then be displayed.



If the candidate is certain that he/she has completed the examination, he or she should click on the “Yes! Finish the examination and process the result now” button. Otherwise, click the other button to return to the question page.

Candidates will now be able to view their result slip immediately. Candidates must remember to print the result slip and collect it from the ESC.

Please be reminded that the results are subject to finalization by the FIMM. The final examination results will be made available to be the relevant companies on the 3rd working day after each examination session.



Result Page Microsoft Internet Explorer

FIMM
Federation of Investment Managers Malaysia

Examination No: 100006
 NRIC/Old IC/Passport No: 691226-11-1234
 Name: LIM NGAN PING
 Result Grade: Pass
 Examination Date: 10 April 2004 (Saturday)
 Examination Time: 12:00:00 PM to 2:00:00 PM
 Examination Venue: MIMOS TPM
 Language Taken: English

Congratulations! You have passed the FIMM's Computerised Unit Trust Examination. However, your result grade is pending final approval from the FIMM.

Upon the FIMM's final approval, should your result grade remain, your Certificate, FIMM Number and Authorisation Card will be issued accordingly by the FIMM. All the above mentioned documents and information can be obtained from the relevant company.

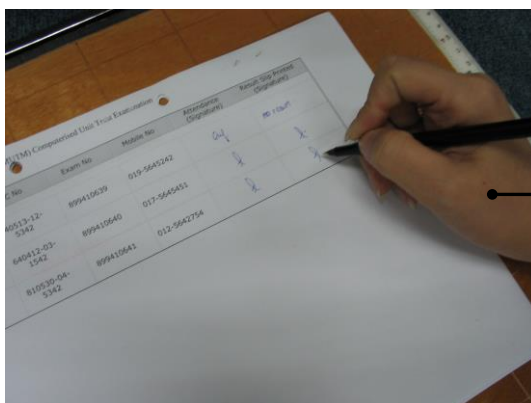
Print dialog box options:
 Select Printer: Add Printer, Adobe PDF, Broderbund PDF Creator, HP DeskJet 880C, HP on CHW-000044, HP4050 on CHW-000041, SnagIt 6
 Status: Ready
 Location: [] Print to file
 Comment: [] Find Printer...
 Page Range: All, Selection, Current Page, Pages: 1
 Number of copies: 1
 Collate: Collate [1] [2] [3]
 Enter either a single page number or a single page range. For example, 5-12
 Buttons: **Print**, Cancel, Apply

Buttons on page: **Close**

2. Click and close this page after printing.

1. Click and print result.

Candidates are reminded to sign on the Candidate Session List acknowledging receipt of the result slip before leaving the examination room.



Candidates must sign on the Candidate Session List acknowledging receipt of the result slip.

- End -